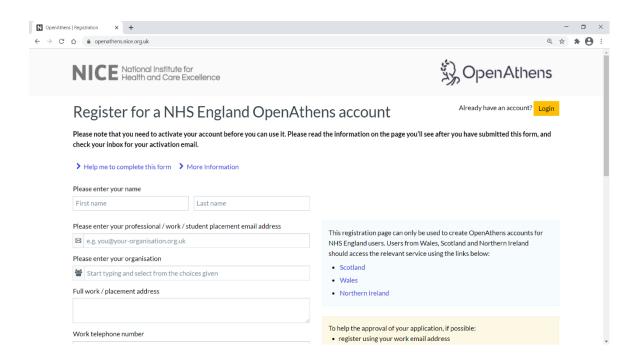# OpenAthens Registration User Guide

To register for an OpenAthens account, visit the online form.

   Go to https://openathens.nice.org.uk/

- ➢ You need to fill out all the fields
- ➢ You can use a personal email but registers immediately with your work email
- ➢ To enter the organisation, start typing Cambridge and it will display
- ➢ Select if you are a permanent member of staff or temporary. For students, select temporary
- ➢ Make sure you check the terms and condition box

After you have filled out the online form, you will receive an email with a link to **activate the account.** Make sure you activate within a week, otherwise the account will be lost.

Once activated, it will ask you to **set a password.**

If you need to **reset your password,** you can use the reset password web page, which you can find on the internet.